

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

November 16, 2011

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Troy Marshall, Director- Technology

Roll Call Tony Peña Sonya Cuellar
Linda Garcia Vivian Hansen
Alicia Anderson

Approve Agenda November 16, 2011 Approve the Regular Meeting agenda of November 16, 2011.

Motion_____ Second_____ Vote_____

Regular Minutes October 26, 2011 Approve the minutes of the Regular Meeting held on Page October 26, 2011. 1

Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Angelica Lopez	Paramount High School
Kimberly Galvez	Paramount High School-West
Lizbeth Martinez	Buena Vista High School
Sa Faleono	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Report on Paramount High School's Concussion Management Protocol
 - b. Community Service Requirement Update
 - c. Budget Update

BOARD MEETING CALENDAR

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

- 2.1-C
Personnel Report
11-07
- Staff Recommendation: Accept Personnel Report 11-07 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation 9
- 2.2-C
Consultant Services
- Staff Recommendation: Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services. 20

Educational Services

- 3.1-C
Consultant and Contract
Services
- Staff Recommendation: Approve the Consultant and Contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted. 21
- 3.2-C
Overnight/Study Trips
- Staff Recommendation: Approve the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs. 23
- 3.3-C
Interdistrict Attendance
Agreement Renewal
- Staff Recommendation: Ratify the renewal of the Interdistrict Attendance Agreement with Garvey School District of Los Angeles County beginning July 1, 2011 through June 30, 2016. 27

Business Services

- 4.1-C
Purchase Order Report
11-07
- Staff Recommendation: Approve Purchase Order Report 11-07 authorizing the purchase of supplies, equipment, and services for the District. 28
- 4.2-C
Warrants for the Month
of October 2011
- Staff Recommendation: Approve warrants for all funds through October with a total of \$ 10,037,074.61. 31

4.3-C Consultant Services Staff Recommendation: Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services. 33

4.4-C Donations Staff Recommendation: Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District. 34

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Human Resources

2.1-A Resolution 11-19 Teachers Instructing Single Subject Classes per Education Code 44263 Staff Recommendation: Adopt Resolution 11-19, Teachers Instructing Single Subject Classes per Education Code 44263 for the 2011-12 School Year. 35
 Motion _____ Second _____ Vote _____

2.2-A Resolution 11-20 Teachers Instructing Multiple Subject Classes per Education Code 44256(b) Staff Recommendation: Adopt Resolution 11-20, Teachers Instructing Multiple Subject Classes per Education Code 44256(b) for the 2011-12 School Year. 38
 Motion _____ Second _____ Vote _____

2.3-A Teachers Instructing Subjects per Education Code 44258.7(b) - Coaching Staff Recommendation: Approve the list of teachers instructing subjects per Education Code 44258.7(b) – Coaching for the 2011-12 School Year. 42
 Motion _____ Second _____ Vote _____

2.4-A Proposed New Classification of Certified Occupational Therapist Assistant and Establishment of, and Employment Authorization for, One Part-Time Position in the Proposed New Classification Staff Recommendation: Approve the new classification and job description of Certified Occupational Therapist Assistant and establishment of, and employment authorization for, one 6 hour per day, 10 months per year Certified Occupational Therapist Assistant. 44
 Motion _____ Second _____ Vote _____

Educational Services

3.1-A Carl D. Perkins School Allocation Fiscal Year 2011-12 Staff Recommendation: Accept funds for the Carl D. Perkins Vocational and Technical Education Act for the 2011-12 fiscal year to develop skills of adults enrolled in Career Technical Education programs. 50

3.2-A Updated Master Plan for English Learners Motion _____ Second _____ Vote _____ Staff Recommendation: Approve the Master Plan for English Learners to outline current procedures and programs for English Learners as required by the California Department of Education. 51 Sep Cvr

3.3-A Foster Youth Services Program Grant Award for 2011-12 Motion _____ Second _____ Vote _____ Staff Recommendation: Accept the Foster Youth Services Program Grant Award to provide services to identified K-12 foster students for the 2011-12 school year. 52

3.4-A Nonpublic School Placement for Special Education Students, 2011-12 School Year Staff Recommendation: Approve the placements for special education students, in nonpublic schools as determined by the students' Individual Education Plan for the 2011-12 School Year. 53

Business Services

4.1-A Measure AA – Change Orders for Keppel School – Two-Story Classroom and Library/Media Building Staff Recommendation: Accept change orders for a total of \$100,693 to increase the Guaranteed Maximum Price from \$7,359,380 to \$7,460,073 and authorize the Superintendent or designee to review and execute all necessary documents for payments. 54

4.2-A Resolutions 11-21, 11-22, and 11-23, Section 125 Flexible Benefits Plan Adoption Agreements Staff Recommendation: Adopt Resolutions 11-21, 11-22, and 11-23, Section 125 Flexible Fringe Benefits Plans for the Confidential and Management, Classified and Certificated employee groups, and authorize the Superintendent or designee to review and execute all necessary documents. 57

Motion _____ Second _____ Vote _____

4.3-A Sale, Disposal or Recycle of Surplus Property	<u>Staff Recommendation:</u> Authorized staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.	61
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Motion _____ Second _____ Vote _____

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

Educational Services

3.1-CF Revised Board Policy 5145.2 – <u>Freedom of Speech/Expression</u>	<u>Staff Recommendation:</u> Accept for first reading proposed revised Board Policy 5145.2 – <u>Freedom of Speech/Expression</u> which will establish consistency and uniformity with the California Education Code.	63
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3.2-CF Revised Board Policy 5145.4- <u>Nondiscrimination</u>	<u>Staff Recommendation:</u> Accept for first reading proposed revised Board Policy 5145.4 – <u>Nondiscrimination</u> , which reflects current State requirements.	73
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

3.1-I New Administrative Regulation 5125.2 – <u>Withholding Grades, Diploma or Transcripts</u>	Submitted for the Board's information is New Administrative Regulation 5125.2 - <u>Withholding Grades, Diploma or Transcripts</u> , which will establish consistency and uniformity with the California Education Code.	77
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3.2-I New Administrative Regulation 6174 – <u>Education for English Learners</u>	Submitted for the Board's information is New Administrative Regulation 6174 – <u>Education for English Learners</u> which was developed to align with recent changes in Education Code. This regulation supports Board Policy 6174, which was revised and adopted on October 12, 2011.	79
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3.3-I District English Learner Advisory Committee – Governing Board Advisement	Submitted for the Board's information are the DELAC meeting minutes and advisement from the September 30, 2011 meeting.	88 Sep Cvr
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3.4-I Revised Administrative Regulation 1312.3 – <u>Uniform Complaint Procedures</u>	Submitted for the Board’s information is revised Administrative Regulation 1312.3- <u>Uniform Complaint Procedures</u> , which reflects changes in District processes, procedures, and compliance requirements.	89
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Business Services

4.1-I Monthly Financial Statements, October 2011	Staff will present in J-200 format a Financial Statement for each fund for the months July to October 2011.	99
4.2-I Monthly Financial Statements, October 2011 – Special Education	Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to October 2011.	111
4.3-I Monthly Financial Statements, October 2011 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to October 2011.	113
4.4-I Measure AA – Change Orders for Paramount High School – Phase III Field House	Staff will present an update on Change Orders for Paramount High School – Phase III Field House within the Guaranteed Maximum Price.	115
4.5-I Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building	Staff will present an update on Change Orders for Paramount High School – Phase IV Science and Medical Health Building within the Guaranteed Maximum Price.	119
4.6-I Measure AA – Change Order for Paramount High School – Phase V	Staff will present an update on Change Orders for Paramount High School – Phase V within the Guaranteed Maximum Price.	122
4.7-I New Administrative Regulation 3100 – <u>Budget</u>	Submitted for the Board’s information is new Administrative Regulation 3100 – <u>Budget</u> .	124

4.8-I Submitted for the Board's information is revised 129
Revised Administrative Administrative Regulation 3280 – Gifts, Grants and
Regulation 3280 – Gifts, Grants and Bequests, which reflects changes in laws and policies.
Grants and Bequests

4.9-I Staff will present the monthly school attendance reports 133
Average Daily for 2011-12.
Attendance Summary
Report Through October
14, 2011, and the
Second Monthly School
Enrollment Report

ANNOUNCEMENTS

Next Regular Meeting December 7, 2011, 6:00 p.m. –
Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee
comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

November 16, 2011

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
 - a. Assistant Principal – Paramount High School
 - b. Dean of Students – Paramount High School
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
 - a. Employee #9004
 - b. Employee #2751
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation

11. Student Discipline
 - a. Board hearing to consider expulsion of Student E-2.
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____